**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**By printing my name above, I certify that I have carefully checked my research paper regarding these areas.**

**General**

\_\_\_\_\_ Paper is a minimum of 8 full pages, excluding the Works Cited page.

**Sources**

\_\_\_\_\_ I have a minimum 7 required sources, one being a government document

\_\_\_\_\_ ANY ideas, sentences, or opinions that I obtained from any of my sources I gave credit to the AUTHOR? (If you didn’t, this is PLAGIARISM).

\_\_\_\_\_ Even when I paraphrased or summarized the author’s words or ideas, I still gave the author credit for his intellectual property.

\_\_\_\_\_ My parenthetical citations (in-text references to my Works Cited page) are formatted properly (Author name and page number)

\_\_\_\_\_ Every source I used is listed on the Works Cited page

**Title**

\_\_\_\_\_ My title interests the reader and reflects the content of my paper

**Thesis Statement**

\_\_\_\_\_ Last sentence(s) in my introduction

\_\_\_\_\_ Does not announce what I will do (“In this paper, I will…”)

\_\_\_\_\_ Takes a position and addresses the privacy issues within my topic and offers a solution

**Introduction**

\_\_\_\_\_ Gets the reader’s interest right at the beginning with a hook/attention getter

\_\_\_\_\_ Provides an introduction to my topic with some general background information

**Background**

\_\_\_\_\_ Provides succinct but relevant information for my reader to understand the points I will make in my body paragraphs

**Body paragraphs**

\_\_\_\_\_ Each body paragraph begins with a topic sentence stating what the paragraph will be about

\_\_\_\_\_ Body paragraphs relate to the points I’m making in my paper and are supported by facts, examples, statistics, expert opinion, and other supporting evidence.

**Solution**

\_\_\_\_\_ I have established a clear and detailed solution to the problems illustrated in my paper

\_\_\_\_\_ My solution is realistic and feasible

**Conclusion**

\_\_\_\_\_ Reinforces my position from my thesis and outlines the points I made in my body in different words

\_\_\_\_\_ Leaves the reader with something to think about or pushes them to action in some way

**Grammar and Mechanics**

\_\_\_\_\_ Proofread for spelling, misused words (effect/affect; it’s/its), subject-verb agreement, pronoun-antecedent agreement, and punctuation

\_\_\_\_\_ Contains no fragments, run-ons, or comma splices

\_\_\_\_\_ Phrasing of sentences is easily understood when read aloud

**What Should Be Turned in with Final Draft**

\*Put these items together from top to bottom. For example, the item on top will be your Research Paper Checklist followed by the Final Draft of Research Paper, then full rough draft, then peer review, and so on.

1. Research Paper Checklist
2. Final Draft
3. 2nd Rough Draft (Peer-Reviewed Draft)
4. Peer Review worksheet from Rough Draft
5. 1st Rough Draft (Conference Draft)
6. Outline
7. Self-Evaluation